



East Los Angeles Skills Center

Newsletter Week of 03/12/18 Volume 1, Issue 22

Empowering Students!!

Welcome to East Los Angeles Skills Center

The newsletter is our way of communicating important information to students and staff throughout the school year. We ask that you take the time to read through each publication to stay current on what's happening at the school. Important information about student achievement, school departments, and school schedules, notices from the District/Division, and important upcoming events, and much more will be included in each newsletter.

MISSION STATEMENT

The East Los Angeles Skills Center in collaboration with community-based organizations and stakeholders will provide access to educational programs and services to students to achieve their personal and or career goals through language acquisition, academic and career pathways.

SCHOOL-WIDE LEARNING OUTCOMES

The East Los Angeles Skills Center offers opportunities for all students to:

- Have access to an educational plan and course of study to increase employability
- Obtain technical skills for entry and advanced employment
- Acquire language and academic skills for advanced educational options and careers

VISION

To be a dynamic educational and job training institution to empower students to be college prepared and career ready.

We would like to thank all of the staff that took time out of their Saturday to participate in the LARAEC Conference, which was held at the Sheraton Universal on March 10th.

We also had Skills Center staff that presented at the conference. Ms. Alvarez, Mr. Calderon, Mr. Ruiz, and Mr. Saenz, presented on successful pathways to solar energy.

Ms. Lozano presented on AEBG 101 for Classified Staff on the topic of WIOA.

Our VESL students Adriana Muneton and Herenia Avelar also participated in a student panel that allowed them to share their experiences.

Thank you all for your dedication to improving your teaching and learning by participating in the conference.





East Los Angeles Skills Center Students; Adriana Muneton and Herenia Avelar (Pictured left) participated as student panelists at the LARAEC Conference.

The students, along with Ms. Alma Alvarez (CTE Pathway Advisor), were also introduced to LAUSD Board member Scott Schmerelson (District 3), by Ms. Rodriguez (ELASC Principal). (Top)

Both students completed the VESL and CNA program. Adriana Muneton is currently working at Alta-Med and she is making \$15 per hour. Herenia Avelar works as a Home Health Aide with a private client.

ESL ACTIVITIES

On the evening of February 28th and the morning of March 1st, East Los Angeles Skills Center staff at our branch location of Eastside Learning Center, held culmination ceremonies to celebrate ESL students that promoted to another level and those students who completed level 6. Students completing level 6 will then go on to academics or a Career technical course. Congratulations to all!





CTE IN THE NEWS

Congratulations to Sulma Cebrero, Ericka Verduzo, and Brenda Dondiego on passing the Certified Medical Administrative Assistant Certification. All students passed the certification with high scores.



As a Certified Medical Administrative Assistant (also called a Medical Office Secretary or Medical Office Assistant), you'll keep healthcare offices running efficiently and effectively. This is a highly-rewarding profession - and not only monetarily. Medical assistants are often the first to greet and help patients, and can help set the stage for a patient's experience.

As a Certified Medical Administrative Assistant, you may perform some or all of the following tasks:

- Review and answer practice correspondence
- Operate computer systems to accomplish office tasks
- Answer calls, schedule appointments, greet patients and maintain files
- Update and maintain patient and other practice-specific information
- Coordinate operation reports such as time and attendance

Medical assisting is one of the fastest-growing careers in America. By becoming a Certified Medical Administrative Assistant (CMAA), you'll have the recognized credentials healthcare employers are searching for now. Don't wait a moment longer to change your life — start your path to becoming a Medical Assistant!

Erica Verduzco (Left) has completed the medical terminology and healthcare administration courses and will soon complete the insurance billing course. She will then enroll in the medical coding courses.

Sulma Cerebros (Bottom) has completed medical terminology and healthcare administration courses and will soon complete the insurance billing course. She will then complete the medical coding courses and begin the journey to employment.



Brenda Dondiego (Top) has completed all 5 Courses offered at East LA Skills Center. Those classes include medical terminology, healthcare administration, insurance billing and medical coding. She is currently completing Computer Operator and Business Administration courses.



WHAT YOU SHOULD KNOW

HiSET DATES

- Every Tuesday we offer testing. You need to register a week in advance.

What's Happening?

- 03/15/18: ELASC Pathways PD for Classified in Rm. 221, 10:30 am
- 03/16/18: 2018 Spring Child Abuse Awareness Training (CAAT)
@ Skills center 11:30 am
@ Eastside Learning Center 11:30 am
- 03/16/18: Eastside Learning Center Pathways PD for Classified in Rm 111, 10:30 am
- 03/18/18: WASC Reception @ Skills Center, 4:15 pm - 6:00 pm
- 03/19 – 3/21: WASC Visit
- 03/22/18: 2018 Spring Child Abuse Awareness Training (CAAT)
@ Eastside Learning Center 7:45 p.m.
- 03/23/18: DACE Schoology Pathway PD for Admin & Advisors in Rm 221, 10:30 am
- 03/23/18: DACE Schoology Pathway PD for Teachers in Rm 221, 1:00 pm
- 03/26 – 03/30/18: Spring Break – No Classes in Session
- 04/02/18: Cesar Chavez Day Observed, Unassigned Day, No Classes in Session

Happy Birthday

Marisela Bustillos

03/02/18

Grace Castro

03/09/18

Ruth Alarcon

03/13/18

Anita Torres

03/15/18

Robert Proctor

03/27/18

Jose Rico

03/27/18

Parking At ELASC

- ✚ Please display your parking permit while parking in the **staff parking area**. After spring break, if you do not have a parking permit displayed, you may get a citation. If you need a parking permit, please come to the main office to obtain one.
- ✚ When parking in the school parking lot, please park head first into the parking stalls. Do not back in to park in the parking stalls.