



# EAST LOS ANGELES SKILLS CENTER WEEKLY BULLETIN

AUGUST 28<sup>th</sup>, 2018

Volume 6, Issue 3

Please submit items for publication to Julio Melara, APO at [jmelar01@lausd.net](mailto:jmelar01@lausd.net)

## East Los Angeles Skills Center

3921 Selig Place  
Los Angeles, CA 90031  
Office: (323) 224-5970  
Hours: Monday through Friday  
7:30 am—4:30 pm  
Saturday 8:00 am – 12:15 pm

## Eastside Learning Center

4355 Michigan Ave. LA, CA 90022  
Office: (323) 729-1800  
Hours: Monday through Thursday  
7:30 am — 9:00 pm  
Friday: 7:30 am — 4:00 pm  
Saturday 8:00 am – 12:15 pm

## IMPORTANT DATES

**Admission Day, no classes in session** Friday, August 31, 2018 or Sat. Sept. 1<sup>st</sup>, 2018

**ESL Trimester** August 13, 2018 – November 9, 2018

**Labor Day, no classes in session** Monday, September 3, 2018

**Unassigned Day, no classes in session** Monday, September 10, 2018

**Unassigned Day, no classes in session** Wednesday, September 19, 2018

**Veterans Day Observed, no classes in session** Monday, November 12, 2018

**Thanksgiving Holiday** Thursday, November 22, 2018 and Friday, November 23, 2018

**Winter Unassigned Day** Monday, December 17<sup>th</sup>, 2018

**Winter Unassigned Break** Tuesday, January 2<sup>nd</sup>, Friday, January 5<sup>th</sup>, 2019

## HAPPY AUGUST BIRTHDAY TO!!

**Mrs. Vanessa Sanchez, Aug. 12**

**Mr. Phillip Leeman, Aug. 15**



**Mr. Anthony Pedroza, Aug. 12**

**Natalie Espinoza-Montero Aug. 19**

## CLASS PROTOCOLS/GREAT PRACTICES/REMINDERS

Please reinforce the attendance policy to your students and make them aware of the managed-enrollment system in place. When they miss class, they lose valuable instructional time.

Instill in students the importance of being to class on time to demonstrate respect for the class, teacher, and classmates.

Students should power off their cellphones or put them on vibration mode while in class.

## Adult Independent Study Textbooks Policy

AIS teachers: When a student checks out a textbook in your class, please fill out both parts of the textbook deposit card. Have the student stop by the bookstore and pay the deposit. The bookstore staff will make a copy of the card for our records and stamp-paid the card. Only when the student brings the stamped-paid card to you, then the book is released to the student. The student then keeps the stub as a receipt.

When the book is returned in good condition, please sign the card and have the student bring it to the bookstore, along with their stub for refund of textbook deposit.

In case you do not have the book deposit card, please see the bookstore staff or Mr. Johnson, APACS.

<p>FORM 34-H-34-60M-3-67 (STK. NO. 825701)</p> <p style="text-align: center;"><b>LOS ANGELES CITY SCHOOL DISTRICTS ADULT SCHOOL TEXTBOOK DEPOSIT CARD</b></p> <p><i>Date</i> _____ <i>School Year</i> _____</p> <p><i>I acknowledge receipt of the textbook described below. I agree to return this book in good condition when I leave the class or on demand. The amount deposited will be refunded to me, less damage charges. I will present the book not later than the closing day of the present school year ending June 30 and claim refund of this deposit.</i></p> <p><i>Received from</i> _____ <span style="float: right;">Signature of Student</span></p> <p><i>Address</i> _____ <i>Phone No.</i> _____</p> <p><i>Book Title</i> _____</p> <p><i>Book No.</i> _____ <i>Author</i> _____ <i>Teacher</i> _____</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;"> <p style="text-align: center; margin: 0;"><b>THIS SPACE FOR REFUND PURPOSES ONLY</b></p> <p><i>Amount of Deposit</i> _____</p> <p><i>Less Damage Charge</i> _____</p> <p><i>Amount Refunded</i> _____</p> <p><i>Refund Received</i> _____</p> <p style="text-align: right; margin-right: 20px;"><small>Student's Signature</small></p> <p><i>Check No.</i> _____ <i>Date</i> _____</p> <p><i>Attach stub to face of refunded card.</i></p> </div> <p style="text-align: right;"><i>By</i> _____ <span style="float: right;"><small>Clerk's Signature</small></span></p> <p style="text-align: right;"><i>Master Receipt No.</i> _____</p>	<p style="text-align: center; font-size: 1.2em;"><b>Nº 129764</b></p> <p style="text-align: center;"><i>School Year</i> _____</p> <table border="1" style="margin: auto; width: 80%; text-align: center;"> <tr> <td style="width: 50%; height: 20px;">Dollars</td> <td style="width: 50%; height: 20px;">Cents</td> </tr> </table> <p style="text-align: center; font-size: 0.8em;">Adult School Textbook Deposit Receipt</p> <p style="text-align: center; font-weight: bold; font-size: 0.9em;">RETAIN THIS STUB</p> <p style="font-size: 0.7em;">This stub must be presented in order to obtain refund of textbook deposit. Refund will be made not later than closing day of present school year ending June 30.</p> <p style="text-align: center; font-size: 0.8em;">_____ Adult School</p>	Dollars	Cents
Dollars	Cents		

## ESL Textbooks and Student Identification Cards

Textbooks are important instructional tools that assist both the teacher and the student in reinforcing lessons and required curriculum material. ESL Ventures Textbooks listed at \$35 are good for 2 trimesters. Students use them for two levels from Beginning Low (a) and (b), Beginning High (a) to (b) and Intermediate Low (a) to (b).

Student IDs are a great aid to support safety of our campuses. Students wearing their ID cards can be easily identified as active members of our programs during emergency situations. They are good for 1 semester only. The current one is good from August 14<sup>th</sup>, 2018 through January 18, 2019. As an added bonus, students receive discounts at theaters, museums, bus passes, among other benefits.

## AMERICAN RED CROSS BLOOD DRIVE

ELASC will host the American Red Cross for a Blood Drive on Thursday, August 30<sup>th</sup>, 2018 from 9:00 am to 3:00 pm. Please stop by the main office to sign up and to schedule an appointment. Walk-ins will be welcome.

## SOCIAL MEDIA

Please ask your students to log on to our website: [www.eastlaskillscenter.org](http://www.eastlaskillscenter.org) and review it in their Facebook accounts to advertise our high quality programs.

## CAMPUS SAFETY

Report suspicious behavior to our safety officers and administrators.  
During night classes, consider leaving school with a classmate.  
Loitering is not allowed.  
Students should be in class or off campus after their classes are finished.  
Classes should be supervised at all times by the teacher of record.

## CASAS NEWS

**CASAS** pretest starts Monday, August 27<sup>th</sup>, and ends Thursday, Aug. 30<sup>th</sup>, 2018.

## SIS REMINDERS

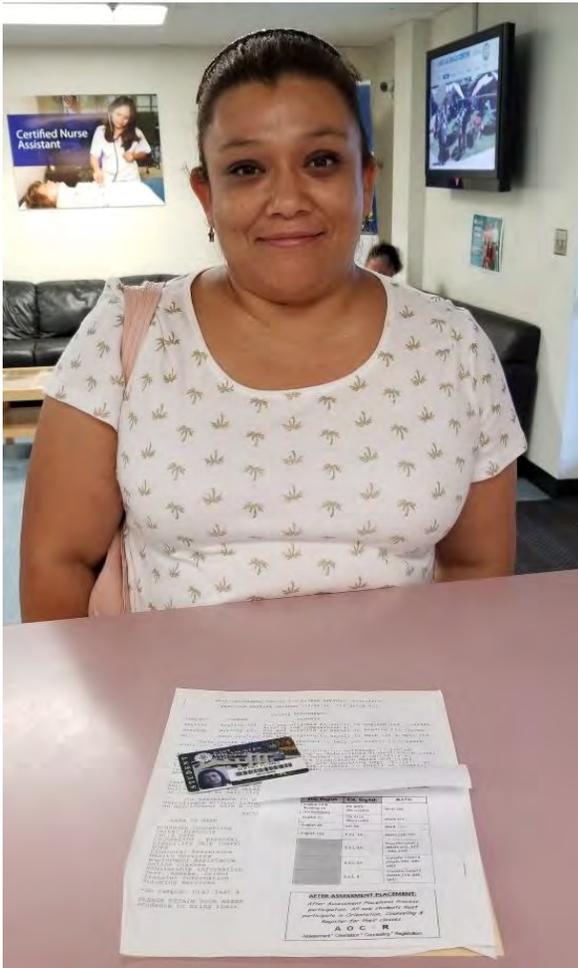
1. Teachers, please add new students in the walk-in screen and always include student's birthdate and a course number if teaching a forum class.
2. Please record student attendance **only from the date noted** on the student registration form to the right of the student ID box and **never prior**.
3. All registration forms must go thru the bookstore.

## JOB OFFERINGS

**Bonnie Brae Convalescent Hospital** (420 South Bonnie Brae Street, LA, 90057) is accepting applications for Certified Nursing Assistant positions. Contact Sharon Natividad, Director of Staff Development at (213) 483-8144 for more information.

**Cambrian Homecare** is now hiring for the following positions: Caregivers, CNAs, HCAs assisting seniors with activities of daily living. Apply at (866) 650-4300 or [www.cambrianhomecare.com](http://www.cambrianhomecare.com).

## ACADEMIC SUCCESS STORIES

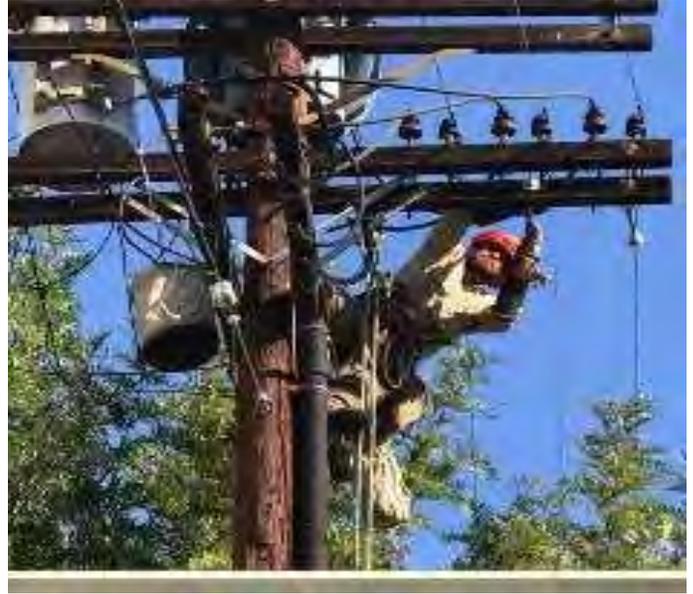


Beatriz Flores, a 2018 High School graduate from ELASC, is now attending East LA College majoring in Child Development. She wants to be better prepared to care for her autistic son. She proudly showed us her college placement results, which qualified her to directly enroll in English 101, skipping remedial English courses that would have added more time to reach her college goals.

Ms. Flores received a scholarship she is using this semester to pay for tuition and other college related expenses. She expressed her gratitude to Ms. Shavers, Ms. Sanchez, Mr. Carmona, Mr. Gabaldon and all the teachers at Eastside Learning Center who nurtured her through her high school years and prepared her well for college.

Bravo Mrs. Flores! You are a role model for others!

## CTE POWERLINE SUCCESS STORIES



Daniel Alcala, Electric Distribution Mechanic Trainee, 4<sup>th</sup> step, (EDMT 4) working in the trade. He is pictured top and left photos, all pictures were submitted by Mr. Estrada, Powerline instructor extraordinaire.

Levi S. Palacios, seen right, graduated from ELASC in December 2015. He is currently working for Summit Line Construction as a second step apprentice from the CalNev JATC apprenticeship. The picture to the right was taken in Redding during the recent fires.



## RALPHS SUPERMARKETS REWARDS PROGRAM

Staff and Students: Do you shop at Ralphs? Opportunity to raise funds for scholarships is available through the owners of Ralphs Supermarkets. Enroll in their rewards program at their website: [www.ralphs.com](http://www.ralphs.com), and use account number **QN088** so our school can receive donations from Ralphs.

## MORE SUMMER IET NEWS

**Our summer school was a success!** Students learned and had projects related to the class while learning English. IET Health Terminology had a 91% completion rate. Students learned how to take blood pressure and use an oximeter. IET Manicuring class had 100 % completion rate. Students in the class learned how to do manicures. IET Solar class had 100% completion rate. Students made solar cellphone chargers.

## CHILD ABUSE TRAINING

Remember to complete your Fall Child Abuse Awareness Training before September 30, 2018. Log in to MyPLN to activate the training and complete the video and assessment. You may refer to Bul-1347.3 Child Abuse and Neglect Reporting Requirements for more information on the responsibility of all staff to protect students from abuse or neglect by becoming knowledgeable about abuse/neglect, indicators, and procedures for filing suspected child abuse reports.



### Our Mission

The East Los Angeles Skills Center in collaboration with community—based organizations and stakeholders will provide access to educational programs and services to students to achieve their personal and or career goals through language acquisition, academic and career pathways.

### Our School-wide Learning Outcomes

The East Los Angeles Skills Center offers opportunities for all students to:

- Have access to an educational plan and course of study to increase employability
- Obtain technical skills for entry and advanced employment
- Acquire language and academic skills for advanced educational options and careers

### Our Vision

To be a dynamic educational and job training institution to empower students to be college prepared and career ready.